

BUILDING CONTROL
(FIXED INSTALLATIONS)
REGULATIONS 2025

CERTIFICATE OF SUPERVISION OF EXAMINATION, INSPECTION, TESTING AND
COMMISSIONING AFTER MAJOR ALTERATION OR REPLACEMENT WORKS OF FIXED
INSTALLATION(S)

To: The Commissioner of Building Control
(Please quote file ref. where applicable²: _____)

Section A¹: Fixed Installation Owner [under Regulation 34]

*I/We confirm that *I/We have engaged _____ (*name of
fixed installation service contractor registered with BCA*) to carry out major alteration or replacement
works for fixed installation(s)
_____ (*fixed installation(s) ID⁵ (if
available) or numbering⁶*) at _____
(*fixed installation(s) address or location*) as specified in **Section B** of this certificate under the
supervision of an *Supervisor QP*, _____ (*name of
Supervisor QP*), in accordance with the requirements of the Building Control (Fixed Installations)
Regulation 2025.

Name *NRIC/FIN/UEN of *Fixed Installation
Owners (includes individual/company)

Name and NRIC/FIN of authorized representative
(if Fixed Installation Owners is a company)

Signature of * Fixed Installation owners or
authorised representative (if Fixed Installation
owners is a company)

Company Stamp (if applicable)

Date

Contact No.

* Delete whichever is inapplicable.

** Please use separate sheet if necessary

Signature of Authorised Representative

24hrs Contact No.

Date

Section C¹: Supervisor QP [Under Regulation 35]

I certify that:

- (1) the fixed installation works contractors _____
(*name of fixed installation works contractors registered with BCA*), in **Section B** of this certificate has carried out the major alteration or replacement works of the fixed installation(s) _____ (*fixed installation(s) ID⁵ (if available) or numbering⁶*) at _____
_____ (*fixed installation(s) address or location*) mentioned in **Section B** of this certificate under my supervision in accordance with the requirements specified in _____ (*standard of compliance*);
- (2) I have examined, inspected and tested the fixed installation(s) and confirm that the design and installation is in accordance with the requirements specified in _____ (*standard of compliance*); and
- (3) I am not a partner, associate, director, officer or employee of the owner of the fixed installation or the fixed installation service contractor carrying out the major alteration or replacement works.

Name and NRIC/FIN of Supervisor QP

Signature of Supervisor QP

Stamp of Supervisor QP

Contact No.

Date

* Delete whichever is inapplicable.

** Please use separate sheet if necessary

Explanatory Notes

(A) GENERAL

1. This certificate may take you 10 minutes to fill in. You will need the following information to fill in the certificate:

| | |
|---|---|
| <ul style="list-style-type: none"> • Section A 1) Particulars of Fixed Installation Works Contractors 2) Fixed Installation (s) ID, numbering and location 3) Name, NRIC/FIN/UEN, Signature, Stamp and Contact No. of Building/Structure Owner 4) Name of Supervisor QP | <ul style="list-style-type: none"> • Section B 1) Building/Structure Address 2) Fixed Installation (s) ID, numbering and location 3) Name, NRIC/FIN/UEN, Signature, Stamp, Registration Workhead and Financial Grade, and Contact No. of Fixed Installation Works Contractor 4) Name of Supervisor QP |
| <ul style="list-style-type: none"> • Section C 1) Name, NRIC/FIN, Signature, Stamp and Contact No. of Supervisor QP 2) Fixed Installation(s) ID, numbering and location 3) Name of Fixed Installation Works Contractors | |

2. Applicable file reference may include structural plan submission reference number, A&A project reference number, or any project reference number pertaining to the fixed installation(s) in relation to this certificate.
3. This certificate is to be used for application of Permit to Operate for fixed installation(s) following the completion of major alteration and replacement of fixed installation(s).
4. For application of a Permit to Operate for more than one fixed installation, only fixed installation in the same address will be considered in a single form.
5. If fixed installation ID(s) has/have been allocated, please fill in the fixed installation ID(s) in this certificate.
6. Where Fixed Installation ID(s) has/have not been allocated, please fill in the fixed installation numbering in this certificate. The fixed installation numbering of the fixed installation(s) should be numerical eg 1, 2, 3, etc or alphabetical eg A, B, C, etc or alpha-numerical eg E1, E2, E3, etc.

* Delete whichever is inapplicable.

** Please use separate sheet if necessary

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